**PROSPECTIVE MEMBERS’ INFORMATION**

These notes provide an overview of the Christchurch City Choir’s operation.

A comprehensive handbook is available in the Members’ Area of the website.

**REHEARSALS**

Rehearsals are held each Tuesday at the Rutland Street Church, on the corner of Rutland and Westminster Streets, St Albans, from 7.30 pm to 9.30pm.

From time to time, and especially when concerts draw near, the Music Director will call extra rehearsals.

**AUDITIONS**

Prospective members are asked to attend at least two rehearsals before auditioning. The Music Director, Dr John Linker, takes the auditions, usually after a rehearsal or at a mutually arranged time. The audition consists of vocal exercises to determine voice range and timbre, sight reading and a piece of music from the current Choir repertoire. Auditions are kept as relaxed as possible. Members are required to pass an audition before being invited to join the Choir.

**CURRENT SUBSCRIPTIONS**

The current full adult member subscription is $300.00 for the year. The rate for full-time tertiary students and Secondary school students is $1.00 for the year.

Subscriptions for the following year are set at the Annual General Meeting each May. You are asked to pay your subscription as soon as possible. Paying by instalment can be arranged on request.

Members joining during the year are asked to pay a pro rata amount.

**ATTENDANCE**

Punctual attendance is expected at all rehearsals and concerts. Please bring a 2B pencil to rehearsal and a bottle of water.

**REHEARSAL ETIQUETTE**

During rehearsals, please

* Pay attention to the conductor at all times;
* Keep your mobile phone switched off. An exception can be made if you are expecting a *genuinely important* call. In that case the phone should be in silent mode, you should sit at the end of a row, and you should quietly leave the rehearsal room before taking the call.
* Do not chat to those around you, especially when the conductor is talking.

**MUSIC**

Each choir member is allocated a music number, and music is distributed to choir members at rehearsal. You are responsible for the music issued to you, and are therefore liable for the cost of any music damaged or not returned.

You will need to provide your own copy of Handel's *Messiah* (the Watkins Shaw 1981 revised edition).

**As a visitor, you will be loaned music for the evening which must be returned at the end of the rehearsal.**

**CONCERTS**

You need to be available for all concert day preparation, rehearsals and duration of the entire concert. The Music Director usually holds a warm-up rehearsal approximately 45 minutes prior to a concert.

You will need a black music folder for concerts. The Librarian may advise you where to buy one. The folder is also a good way of keeping your music in order at rehearsals.

**CONCERT DRESS**

Choir members are required to wear the official concert dress appropriate to the concert being performed.

LADIES' DRESS

For many of our concerts the following clothing items are required:

* Smart black pants (not jeans) or long black skirt (must be below calf length); no glittery fabric.
* Long-sleeved, collarless black top, with a modest neckline. No glittery or sheer fabric or trim.

MEN'S DRESS

For normal concerts:

* Black dinner suit or black long sleeved shirt.
* Plain white long-sleeved shirt with standard collar.
* Black shoes and socks.
* Black bow tie.

**CONCERT TICKETS**

Choir members are offered a discount on the price of concert tickets. These are sold at Tuesday rehearsals in the weeks leading up to the concert.

**FUNDRAISING**

Regular fundraising events are held. These are an important source of funds for the Choir and members are encouraged to support these.

**BOARD OF MANAGEMENT**

Chair: vacant

Treasurer: Andrew Jefferies

Members: Harriet McCubbin-Howell, Phil Brazier, Andrew Tait,

The Board of Management is an elected committee responsible for the overall direction of the choir operation: policy, finance, concert planning and programming, marketing, sponsorship, and administration.

**KEY PERSONNEL**

**Music Director:** Dr John Linker

**Accompanist**: Sarah Kang

**Choir Manager:** Jody Keehan[info@citychoir.co.nz](mailto:info@citychoir.co.nz) 027-6943640

**Finance Administrator:** Felicity Richardsfinance@citychoir.co.nz

**Registrar:** Jennifer Sutherland [registrar@citychoir.co.nz](mailto:registrar@citychoir.co.nz)

**New Members Co-ordinator:** newmembers@citychoir.co.nz

**Dress Steward:** Pam Butler

**Librarians:** Tanja Mitrovic, Kathy Stone, Deborah Howell [library@citychoir.co.nz](mailto:library@citychoir.co.nz)

**Ticket Convenor:** Joy Trimmer

**Choir Steward:** Pat Dolan

Christchurch City Choir

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Christchurch 8140

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Phone: (03) 348 0228 (attended Tues & Fri 2.30pm – 5.30pm)

Email: info@citychoir.co.nz

Website: [www.citychoir.co.nz](http://www.citychoir.co.nz)